ReadySheet™ (Slide Sheet)

Competency Assessment

Competency Statement: After attending this orientation, the clinician will be able to properly use specialty equipment according to manufacturer's recommendations. If the performance criteria are not met, additional training will be provided. If the caregiver has any questions always consult the product owner manual prior to use or contact your Handicare Representative.

Objective: Caregiver will be able to choose the correct transfer device and demonstrate competency by safely transferring the patient from stretcher to bed, bed to stretcher or repositioning patient up in bed.

Directions: Check the appropriate box for each performance criteria. Schedule retraining as indicated.

ALWAYS EXPLAIN PROCEDURE TO RESIDENT OR PATIENT BEFORE AND DURING TASK.	**Verbalized understanding**	**Performed**	**Needs review**
1. Transferring a patient from stretcher to bed or bed to stretcher is a two-person task unless otherwise stated in your facility policy and procedure for transfer devices. If the patient is overweight or has tubes or drains an additional caregiver may be required to protect the tubes and lines.			
2. When transferring a patient from bed to stretcher or stretcher to bed make certain that the head of the bed and stretcher are in a flat position and the receiving surface is slightly lower than the transferring surface. The height of the bed and stretcher should be at a safe working height and must allow the caregiver to transfer the patient without bending over the surface.			
3. Make sure that the bed wheel locks and stretcher wheel locks are engaged.			
4. Place a draw sheet underneath the patient to assist in log-rolling the patient onto the transfer device (ReadySheet™ Slide sheet).			
5. Log-roll the patient toward the caregiver and away from the surface that you intend to transfer the patient (Receiving Surface).			
6. Fold the Slide Sheet in half vertically and place the ReadySheet™ underneath of the patient as far as possible. Next log roll the patient to the opposite side and pull the folded slide sheet so that it is completely under the patient. Log roll the patient back to a supine position to prepare for the transfer.			
7. Place the patient's arms on their chest to prepare for transfer			
8. The nurse on the side of the receiving surface should lift slightly and pull at the same time that the nurse on the side of the transferring surface (closest to the patient) lifts slightly and guides the patient onto the intended surface.			
9. With ReadySheet™ positioned under patient a nurse/caregiver should be positioned on each side of the bed. The nurse/caregiver should grasp handles on the ReadySheet™ and together slide the patient up in bed.			
10. Once task is completed the ReadySheet™ should be removed by log rolling patient to one side and fold ReadySheet™ under patient as far as possible. Log roll patient to opposite side and remove ReadySheet™.			
11. It is important at all times to protect the patient's head and neck as well as assure that the patient's feet transfer freely. If you are transferring larger patients it may require three caregivers to safely transfer the patient.			
12. Once the patient is transferred or repositioned, raise the side-rails and head of bed or stretcher as needed.			

I understand how to use the equipment and all of my questions have been answered. If I have any questions prior to use of lift I will consult the owner/user manual for the ReadySheet™ Slide sheet.

Name: _____ Title_____Signature_____

Evaluator Signature: _____Date:_____

SystemRoMedic™

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